|  |  |  |  |
| --- | --- | --- | --- |
| **Operation Name:** |  | **Date:** |  |

## Complete this form if you co-pack the products you process into another company’s private label. CCOF certified operations must submit all organic labels they pack into, even if CCOF is not listed as the certifier on the label.

## Complete one form for each private label owner. Attach all labels and describe the products below.

## Refer to your CCOF Client Profile Addendum for a complete list of all products currently included in your certification.

|  |  |  |
| --- | --- | --- |
|  | **Owner of Private Label Brand (Company Name):** |  |

If company is CCOF certified for the products you are co-packing, **Stop**, do not complete this form.

1. **Private Label Products** *Attach list if needed*

| **Product** | **Brand Name** |
| --- | --- |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Is this Private Label Owner certified organic by another certifier for this product? | | | | | | | |  |
| No. Skip to question B2.  Yes. Complete this section. | | | | | | | |  |
|  | a) | Name the certifier and attach valid organic certificate: | | | | |  | |
|  |  | Certificate attached. Stop, this form is complete. | | | | | | |
| 1. Is CCOF’s name or seal used on the label in association with the Private Label Owner? | | | | | | | | |
| No. This form is complete.  Yes. Complete this section. | | | | | | | | |
|  | a) | Private Label Owner Address: |  | | | | | |
|  | | Private Label Owner City, State, Zip: | |  | | | | |
|  | | Private Label Contact Name and Title: | | |  | | | |
|  | | Private Label Contact Email and Phone: | | | |  | | |
| CCOF will send Notification to the Private Label Owner that the CCOF name and/or seal may only be used on the products listed on your organic certificate. | | | | | | | | |

**Use of CCOF Name and Seal:** *The CCOF name and/or seal may be used on labels of non-CCOF certified Private Label Owner/Marketer provided that the product was processed by CCOF certified operations. CCOF approval of the private label products does not constitute certification of the Private Label Owner/Marketer. CCOF Certified Operations must notify the CCOF office in advance of packing any private label product. CCOF Certified Operations will be billed for the use of CCOF’s name and/or seal on a Private Label per the CCOF Certification Services Program Manual.*